

You may either complete the form and submit it online or download the form to your computer, fill it out, save it, print it, and take/send it to the OHA office.

To complete and submit the form online, including the signatures, follow these steps:

- 1) Click on the form you wish to complete and download it. (Click on the download icon in the top right corner to save the document to your computer.)
- 2) Go to the free online Adobe Acrobat Fill & Sign Tool:
<https://www.adobe.com/acrobat/online/sign-pdf.html>
- 3) Upload the application packet to the [Adobe Acrobat Fill & Sign Tool](#).
- 4) Add information to the designated textboxes.
- 5) Use the “Add signature” tool at the left to add legally binding signatures.
- 6) To submit the completed and signed form to Ord Housing Authority, download the form and email it to oha@ordhousing.net .